



**"The City With a Heart"**

Jim Ruane, Mayor  
Rico E. Medina, Vice Mayor  
Ken Ibarra, Councilmember  
Irene O'Connell, Councilmember  
Michael Salazar, Councilmember

**MINUTES**  
**SAN BRUNO CITY COUNCIL**  
**&**  
**SAN BRUNO REDEVELOPMENT AGENCY**

**October 26, 2010**

**7:00 p.m.**

**1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno City Council and San Bruno Redevelopment Agency met in regular session on October 26, 2010 at the San Bruno Senior Center, 1555 Crystal Springs Rd., San Bruno, CA. The meeting was called to order at 7:00 p.m.

**Mayor Ruane** thanked the **San Bruno Garden Club** for providing the beautiful floral arrangement.

**2. ROLL CALL/PLEDGE OF ALLEGIANCE:** Presiding was Mayor/Chair Ruane, Vice Mayor/Vice Chair Medina and Council/Agency Members O'Connell, Ibarra and Salazar. Recording by Clerk Bonner. **Interim City Attorney Lanzone** led the Pledge of Allegiance.

**3. ANNOUNCEMENTS:**

**Mayor Ruane** announced there would be a Town Hall Meeting Regarding the Glenview Fire Recovery Efforts on Friday, October 29, 2010 at 6:30 p.m. at St. Robert's Church, 1380 Crystal Springs Rd., San Bruno.

**Vice Mayor Medina**, on behalf of Project Pride and Councilmember Salazar announced the annual Halloween parades. There will be two parades on Friday, one at 3:30 and the other at 4:15 at Tanforan Shopping Center, downstairs by the escalator.

**Alan Lubke, Fleetwood Dr.** asked if the Town Hall Meeting would be televised on Channel 1? **Mayor Ruane** said it would be recorded. **Lubke** suggested the handout be made available at the Town Hall meeting showing the 30" gas pipelines running through San Bruno. He said the maps provided by PG&E on their website do not provide enough basis for public discussion of the issues.

**4. PRESENTATIONS:**

**Michael Joseph, Westlake Walgreens** and **Earl Edwards, San Bruno Walgreens** presented a donation to the Glenview Fire Fund. They offered any services Walgreens could provide to the community. **Mayor Ruane** thanked them.

**Patrick Ahearn, Equinox**, San Mateo said they sponsored a "push-up-athon" and collected \$3,300. for the Glenview Fire Fund. **Mayor Ruane** thanked them.

**Mayor Ruane** commented on the outpouring of generosity has been overwhelming and he said thank you, thank you, thank you.

**5. REVIEW OF AGENDA:** No changes.

**6. APPROVAL OF MINUTES:** Regular City Council Meeting of October 12, 2010 and the Special City Council Meeting of October 19, 2010, approved as submitted.

**Alan Lubke, Fleetwood Dr.**, asked the differences between a regular City Council meeting and a special City Council meeting? What are the notification requirements for a regular City Council Meeting and by what media are these notifications made? What are the notifications for a special City Council meeting, are these any different than a regular City Council meeting? What is the policy on televising both regular and special?

**Interim City Attorney Lanzone** said under the Brown Act a special meeting is required to have 24-hour notice before the start of the special meeting, it is put on the City's website and the agenda for that meeting needs to be posted. There is no requirement any Council meeting be televised, but he understood it was this City's policy not to televise special meetings. He said regular meetings the agenda has to be posted 72 hours before the meeting, it is put on the City's website and the City's policy is to televise those meetings. **Lubke** asked if someone didn't have a website? **Mayor Ruane** said it is posted at City Hall and the Library.

## **7. CONSENT CALENDAR:**

- a. **Approve:** Payroll of October 10, 2010.
- b. **Approve:** Accounts Payable of October 4, 11 and 18, 2010.
- c. **Accept:** Reconciliation of General Ledger to Bank Reports and the Investment Reports Dated September 30, 2010.
- d. **Accept:** Letters of Resignation from Personnel Board Member David Thomas, Culture and Arts Commissioner Melodie Tobin, and Citizens Crime Prevention Member Carol Campbell. Declare Committee Member Vacancies and Direct the City Clerk to Initiate the Process for Appointment of New Members.

**Councilmember Ibarra** pulled Item 7.d.

**M/S Medina/O'Connell** to approve the remainder of the Consent Calendar and passed with all ayes.

**Councilmember Ibarra** thanked all the volunteers for their services.

**M/S Ibarra/Medina** to accept Item 7.d. and passed with all ayes.

## **8. PUBLIC HEARINGS:**

Hold Public Hearing, Waive First Reading, and Introduce an Ordinance of the City of San Bruno Amending and Restating the Development Plan for Crystal Springs Terrace Apartments; and Adopt a Resolution Approving a Planned Development Permit and Architectural Review Permit.

**Associate Planner Russell** gave an overview of the staff report and highlighted the project site in a power point presentation and asked for questions.

**Vice Mayor Medina** asked if this complex was in a residential zone, which it is not, and it was torn down and rebuilt and the density increased, would Ordinance 1284 be activated? **Russell** concurred. **Aknin** said if it were in a residential district-zoning district, yes it would activate 1284. **Interim City Attorney Lanzone** said anything can be put in a planned development district, as long as it is consistent with the general plan, it is its own separate zoning district.

**Councilmember Ibarra** asked about the conversion to residential units. Would the inhabitants be looking at retaining walls? Three sides are open. **Aknin** asked the applicant to give an explanation.

**Councilmember Ibarra** asked if the other entrances were affected and is the parking lot off of Crystal Springs a private road access? **Russell** said the main entrance would be de-emphasized

with the project and the location in front of the new recreation leasing building would become the new main entrance and the circulation would change but not to impact the City street.

**Councilmember Salazar** questioned how cars would have access to the new area? **Russell** said there is an internal driveway so the cars are designed to fit in that space from inside the complex.

**Councilmember Salazar** said the picture on the front of the package shows the new building closer to Crystal Springs and asked how that would affect visibility up and down Crystal Springs. **Russell** said the driveway reconfiguration would actually be an improvement.

**Councilmember Salazar** asked about the City's policy of tree replacement? **Russell** said there is a heritage tree removal permit. In a development project they try to do a reasonable replacement. In this case, they have to fully plant to meet their heritage tree requirement and they will replace trees as part of the development proposal. Overall, there will be an increase of trees.

**Councilmember O'Connell** asked if there is a concern about pedestrian safety? Are there markings? **Russell** said there is a change in pavement, curbs that separate walkway from parking spaces. **Councilmember O'Connell** asked if there are issues with pedestrians crossing. **Russell** had not heard of any.

**Andy Raymundo, Architect** for the project thanked the City and introduced his team.

**Raymundo** said the window openings on conversion sit on a slope and the windows put on that wall are mainly bathroom. The downhill side has the largest windows with views down the hill; sides are more open on either side.

**Raymundo** said pedestrian safety is distinct and separate from the driveway area.

**Raymundo** said the green aspect of the project they were able to reuse the building. He said visibility is improved.

**Mayor Ruane** opened the public hearing.

**Alan Lubke, Fleetwood Dr.** said he believed no first reading of any City ordinance should be waived and he requested the full ordinance be read.

**Maxine Driscoll, Piedmont Ave.** said the current renters have more cars than there are places to park. She said the complex is pleasant to drive by but then there is a great deal of trash on the overpass.

**M/S Medina/Ibarra** to close the Public hearing and passed with all ayes.

**Interim City Attorney Lanzone** said the government code allows City Councils to waive the reading. It is virtually done every time by every City. It would probably be redundant. He said it is in the packet and available on line as well.

**Mayor Ruane** asked about parking. **Russell** there are 628 parking spaces on site and the current ratio is 1.45 parking spaces per unit. Under this proposed plan there would be 639 parking spaces for a ratio of 1.46 parking spaces per unit, a slight increase.

**Mayor Ruane** asked if the overpass cleaning and parking ever come up? **Russell** said they had seen cars parking and residents had told them about it; however, they had not received concerns prior to this regarding the trash.

**Mayor Ruane** asked if there are issues with street cleaning? **Public Services Director Fabry** said it wasn't brought to her attention there was any special concern. **City Manager Jackson** said

periodic special cleaning (where cars are not allowed to park for a period of time in order that the street sweeper and the Public Works crews can get in) was necessitated by some amount of concern that has occurred over the years, similar to what has been done along Shelter Creek Lane.

**Mayor Ruane** asked if management could encourage garbage removal? **Councilmember O'Connell** asked if a trash can could be placed close by?

**Councilmember Salazar** asked if someone is interested in reading an ordinance prior to one of our meetings, is it available? **City Manager Jackson** said it is on line, in the library and in the Clerk's office. She said a summary of the ordinance is published in the newspaper.

**Alan Lubke, Fleetwood Dr.** said his request is based upon principal, which stems from a proposal of an increase in sales tax. In that particular ordinance the first and second readings were waived. There are people who rely solely on their knowledge of what is going on at the City Council meetings. There needs to be more open visibility.

**Councilmember Ibarra** suggested outreach to the residents.

**M/S Ibarra/Medina** to waive the first reading and passed with all ayes.

**Councilmember Ibarra** introduced the ordinance for approval and passed with a unanimous vote.

**Councilmember Ibarra** introduced the resolution for adoption and passed with a unanimous vote.

## **9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:**

**Alan Lubke, Fleetwood Dr.** said Mayor Ruane indicated at the October 12 meeting donations would be posted so people can see the amounts and where they came from. **City Manager Jackson** and **Mayor Ruane** said the donations for the Glenview Fire District are being worked on and will be posted.

**Alan Lubke, Fleetwood Dr.** asked traffic calming findings on Fleetwood Dr. be on the next agenda from the Traffic and Safety Committee.

## **10. CONDUCT OF BUSINESS:**

a. Receive Oral Report and Review Status of Local Emergency Related to the Glenview Fire Area and Adopt Resolution Continuing Declaration of Local Emergency.

**City Manager Jackson** gave an overview of the work done in the canyon area of the Glenview fire and the need to continue the local emergency through the beginning of the rainy season and asked for questions.

**Councilmember Salazar** asked if there was any noticeable change after the rain last weekend? **Public Services Director Fabry** said there was no damage to the slope. **Councilmember Salazar** asked about the overall safety of the entire area? **Fabry** said from a public health and safety point of view, the County determined there are no health risks at this time. Certain portions of the sidewalks and streets are damaged but they are closed to the public. Further protection of those restricted areas will be implemented before any changes.

**Vice Mayor Medina** introduced the resolution for adoption and passed with a unanimous vote.

b. Adopt Resolution Amending Master Fee Schedule Rental Rate for Senior Center Assembly Room Allowing Use of the Kitchen.

**Community Services Director Schwartz** gave an overview of the staff report and asked for questions.

**Mayor Ruane** asked if the attendant would do the cooking for anyone renting the facility? **Schwartz** said someone would have to be trained to oversee the use of the equipment. He said the equipment needs to be in shape for these meals.

**Mayor Ruane** noted there would be a new lockable refrigerator? **Schwartz** said there was a need for additional space because the existing space in the kitchen is full. They will purchase a new refrigerator and the facility attendant would make that available to the renters.

**Councilmember Ibarra** asked if there were a big fundraiser by a group who rent the facility, how would the extra attendant figure in the cost? **Schwartz** said for the entire time of the rental.

**Councilmember Ibarra** said he noticed this wasn't included in the master fee schedule and this looks like it would be a couple of hundred dollars? **Schwartz** guessed \$60 to \$100.

**Vice Mayor Medina** said when this was opened in 1987 this usage was allowed. At the time, the County brought in meals where today they are prepared in the kitchen, so there is a balancing need. He said he didn't believe the dishwasher should be utilized by the group, because it is not used properly. He said if there were problems, he would hope that staff or the Board would come back and let us know. **Schwartz** said the dishwasher was discussed and it needs special care.

**Councilmember Ibarra** asked if any of the regular groups were contacted and asked if this is better to be able to use the kitchen at a greater cost? **Schwartz** said no, they were not contacted.

**Councilmember O'Connell** if you do not want to use those items you don't have to pay for an attendant? **Schwartz** said there is always a facility attendant for any function; this would be for an additional attendant, just for the kitchen. **Councilmember O'Connell** wanted to make sure those choices are made available. **Schwartz** said yes.

**Vice Mayor Medina** said someone bringing their food in would require an attendant? **Schwartz** said no.

**Councilmember Ibarra** introduced the resolution for adoption and passed with a unanimous vote.

**Nutrition Manager, Gloria Deeter** said the facility has sensitive equipment and if it were not in proper working order, what would she do? **Schwartz** said both the deposit and facility attendant would know if they were in proper working order.

**Vice Mayor Medina** asked if there a person who would be contacted on Sunday so the facility is functioning and operational on Monday? **Schwartz** said either the supervisor of the facilities division, the head of the senior division or himself.

c. Adopt Resolution Approving New Red Curb on the North Side of Sylvan Avenue West of Maryland Place, on the East Side of Mastick Avenue North and South of Maryland Place, and the North Side of Commodore Drive East and West of the Parking Lot Entrance to Peninsula Place Condominiums Located at 1126 Cherry Avenue.

**Associate Engineer Tseng** gave an overview of the staff report in a power point presentation and asked for questions.

**Councilmember Salazar** said Maryland Place is very narrow and on Mastick, half the street is red and the top end is two hour parking. He felt there would be a significant impact – nowhere to park. **Tseng** said there is an option to modify this resolution and shorten the curb distance.

**Councilmember Ibarra** said 40 feet seems like a long distance. **Tseng** said it is based on the traffic speed to calculate how much site distance is needed.

**Councilmember O'Connell** said 40 feet seems very long and asked how long is a standard parking space? **Tseng** said 20 feet. **Councilmember O'Connell** suggested making it 20 feet and 10 feet. **Councilmember Ibarra** said currently, with no restrictions, people are parking right up to the corner, making it 20 and 10 would improve.

**Councilmember O'Connell** introduced the resolution with 20 feet and 10 feet on both streets and passed with a unanimous vote.

d. Adopt Resolution Authorizing the City Manager to Execute a Contract with ERS Industrial Services, Inc. in the Amount of \$32,970 for the Well No. 16 Filter Project.

**Water Services Manager Cardone** gave an overview of the staff report and asked for questions.

**Councilmember O'Connell** asked if there are differences in the filters? **Cardone** said the vessels stay the same, the insides lose their effectiveness and they wear out.

**Councilmember O'Connell** introduced the resolution for adoption and passed with a unanimous vote.

c. Receive Quarterly Financial Reports as of September 2010 for the 2010-11 General Fund, Special Revenue Funds, Enterprise Funds Budget.

**Finance Director Suen** gave a power point overview of the financial reports and asked for questions.

**Councilmember Salazar** said looking at the initial approved budget, vs. the end of last year, we are not doing so well. **Suen** said there are some positive signs, but staff needs to continue to monitor expenses.

**Councilmember O'Connell** asked if all the Glenview fire expenditures are kept separate? **Suen** said there is an emergency disaster fund monitoring all costs associated. **Councilmember O'Connell** asked if an update could be given in January. **Suen** concurred

d. Adopt Resolution Approving First Quarter Budget Amendment for the 2010-11 General Fund, Special Revenue Funds, and Enterprise Funds Budget, Adopted Budget.

**Finance Director Suen** reviewed the budget amendments for the first quarter and asked for questions.

**Councilmember Ibarra** said he saw two items listed from the Glenview fire, were there no other expenditures from the disaster? **Suen** said there have been expenditures, which are being compiled to submit to the State. These only identify specific actions from the City Council. **City Manager Jackson** said these are through September 30 and more will be provided in the next quarterly report.

**Council/Agency Member Ibarra** introduced the resolution for adoption and passed with a unanimous vote.

g. Adopt Resolutions:

1) Amending 2010-11 General Fund, Special Revenue Funds, and Enterprise Funds Budget to Re-Appropriate 2009-10 Carryover Encumbrances from Reserve for Encumbrances.

**Finance Director Suen** said this is for unexpended contracts, which are encumbrances, carried forward. These encumbrances are added on to the budget, not new money.

**Council/Agency Member Ibarra** introduced the resolution for adoption and passed with a unanimous vote.

2) Amending the San Bruno Redevelopment Agency 2010-11 Budget to Re-Appropriate 2009-10 Carryover Encumbrances from Reserve for Encumbrances.

**Council/Agency Member Ibarra** introduced the resolution for adoption and passed with a unanimous vote.

#### **11. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:**

#### **12. COMMENTS FROM COUNCIL MEMBERS:**

**Vice Chair Medina** suggested the monies given by PG&E to Station 52, to be reinvested back into the station, be used for air conditioning. He asked staff to bring back a thought of that and if there is money left over it can be used at Station 51.

**Councilmember O'Connell** said she would like to hear from the staff at the fire station to tell us what they like.

**Councilmember O'Connell** asked the beautification task force awards be presented on November 23.

**Councilmember Salazar** asked if the City staff could give a presentation on lessons learned.

#### **13. CLOSED SESSION:**

**Mayor Ruane** said they would be going into closed session with no reportable action. The City Manager and Human Resources Director Request a Closed Session Pursuant to Cal. Gov't Code Section 54957.6 Regarding Direction for Labor Negotiations with the Public Safety Mid Management and Police Bargaining Units.

#### **14. ADJOURNMENT:**

**Mayor Ruane** closed this meeting at 9:03. The next Council Meeting will be held on November 9, 2010 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval  
at the regular City Council Meeting of  
November 9, 2010

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Carol Bonner, City Clerk

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Jim Ruane, Mayor